

**PINE MEADOWS HOMEOWNERS' ASSOCIATION
MINUTES OF BOARD OF DIRECTOR'S MEETING
WEDNESDAY, OCTOBER 17, 2018
AT 1:15 P.M.**

- 1. CALL TO ORDER:** The meeting was called to order by Keith Solomon, President of the PMHA Board, at 1:17 p.m.
- 2. BOARD MEMBERS PRESENT:** Keith Solomon, Joe Piercey, Perry Adams, Mike Hatch, David Ellis, John Campbell, Ken Chapman, Nicole Bernou and Susan Langille.
 - 2.1 Regrets:** No regrets
 - 2.2 Guests:** No guests
- 3. ESTABLISHMENT OF QUORUM:** The minimum requirement is 50% plus 1 = 6. Quorum was met.
- 4. CONFLICT OF INTEREST DISCLOSURE:** No conflict of interest.
- 5. ADDITIONS/CHANGES TO AGENDA:** Joe Piercey added two items to the agenda: 1) to announce the addition of Peter Manning to the MCRC and 2) to discuss the Remembrance Day Ceremony to be held on Wednesday, November 7th. Both of these topics will be addressed as "New Business".
- 6. APPROVAL OF THE AGENDA OF BOARD MEETING - OCTOBER 17, 2018.** Mike Hatch made the motion to accept the agenda and Susan Langille seconded. The motion was carried.
- 7. APPROVAL OF THE BOARD MEETING MINUTES OF SEPTEMBER 19, 2018.** Joe Piercey announced that he has booked the board room for all the meetings of the board up to the end of 2019. John Campbell made the motion to accept the minutes. Perry Adams seconded. The motion was carried.

8. BUSINESS ARISING FROM THE BOARD MEETING MINUTES OF SEPTEMBER 19, 2018.

8.1 Tabled Business:

8.1.1 Update on Pine Meadows website (Perry Adams). There is a meeting Thursday, November 18th at 9 am, of the Website Committee. Jeremy Woods, ICS Computers is the web master for the Pine Meadows sales office. There will be an open discussion regarding options available to the PMHA website. The outcome of the meeting should help the Pine Meadows' website in that it will assist in getting the website up to date and assist with issues involving the website environment in general.

Currently, there is no information on how to update the current website software. Gary Helmer and Perry Adams will meet so that Perry can be brought up to date with some of the information, passwords, etc. required to properly take over as website coordinator.

Keith Solomon suggested that we should have the same web master as the sales office.

8.1.2 Netflash Contract (Joe Piercey). Joe Piercey reported that there is still no contract between Netflash and PMRC. Netflash want to sign a 3-year contract. Don Vallery wants to sign a 1-year contract. The conversation has stopped, so we are still working on the contract that we had before.

No one on either side of the contract wants to move forward. The subscription level has gone down significantly. This issue was tabled until more information is available.

8.1.3 Chairs for the Grand Hall (John Campbell). John Campbell brought up the question as to whether members of the board thought that additional chairs with arms should be purchased. After discussion, it was decided that when chairs need replaced, chairs with arms will be purchased.

8.2 Business arising from AGM (The following topics were discussed with Don Vallery and Keith Solomon on October 1st. (Copy attached)).

8.2.1 Ploughing of snow, depth (Joe Piercey). (Copy of report attached).

8.2.2 Disposal of feces from pets. (Copy of report attached).

8.3 Business arising from the Board Meeting of September 19. Don Vallery and Keith Solomon discussed the following at their meeting on October 1st (copy attached).

8.3.1 Traffic noise from CR19 (Keith Solomon, Ken Chapman). (Copy of report attached). Ken Chapman talked to mayoral candidate concerning this matter as well as speed limits on CR19. Ken Chapman will do further research. Tabled.

8.3.2 Clearing snow and blocking of driveways (Ken Chapman). (Copy of report attached). Ken Chapman will talk to Don Vallery further concerning this matter. Tabled.

8.3.3 Security cameras in the Recreation Centre (Keith Solomon). Further to the attached report – and after much discussion among board members, John Campbell made the motion to support the project of having a camera installed in the pool area. Motion was seconded by Perry Adams. The motion was carried. Keith Solomon will communicate this to Jayne MacKenzie and Don Vallery. **Action** Keith Solomon.

8.3.4 Liability concerns regarding injuries on resident's driveways – (John Campbell and all). In line with this issue – Joe Piercey spoke to Jayne MacKenzie about having the President submit an article in the November Pine Line concerning this matter. Joe Piercey made the motion for this action, and John Campbell seconded. The motion was carried. **Action** Keith Solomon.

9. CORRESPONDENCE: No correspondence.

10. NEW BUSINESS:

Nicole Bernou was requested by a resident to have holes drilled in the compartment where the pool noodles are kept, plus better locks that don't rust. Nicole will purchase a new padlock more suitable to the humid conditions in the pool area. Mike Hatch will drill holes in the compartment to increase ventilation. **Action** Mike Hatch.

Joe Piercey made the motion for the board to welcome the addition of Peter Manning to the MCRC. Seconded by John Campbell. The motion was carried.

Joe Piercey discussed the Remembrance Day ceremony which is normally organized by the PMHA board. Both Keith Solomon and Joe Piercey will be away on the 7th, which is the scheduled day for the service. The board will provide funds to Koffee Klatch for coffee, tea and refreshments.

Donations by Pine Meadows residents will be accepted for the purchase of Remembrance Day wreaths. These wreaths will be placed at the Fergus and Belwood cenotaphs on or before Sunday, November 11th on behalf of the PMHA and PMRC for which volunteers are needed. Keith Solomon has volunteered for Fergus and John Campbell will inform on the date of the ceremony Belwood and, if needed will lay the wreath there. **(note added during review:** As there are two wreaths, it would be good to have another member of the Board present to lay the second wreath. Nicole (Fergus) and Susan (Belwood) are requested to do this).

John Campbell announced that a donation was made on behalf of the PMHA to the Arthritis Society (in remembrance of Diane and Gary Horniblow) and to the Heart and Stroke Foundation (in remembrance of Jack Hutchison). John made the motion to increase the amount of donations from \$50 to \$75. Joe Piercey seconded. The motion was carried.

Joe Piercey reminded us that get well cards and sympathy cards are signed by attendees at Koffee Klatch. Joe would like to have the Board send out get well and sympathy cards as well. After a short discussion all board members agreed. **Action** John Campbell.

Signing authorities: John Campbell made a motion that Keith Solomon as the board's new President and Joe Piercey, as the board's new Vice President should replace John McKenna and Shon Sorensen. Seconded by Mike Hatch. The motion was carried. Copies of driver licenses are needed and should be sent to John Campbell. **Action** Keith Solomon and Joe Piercey.

11. DATE OF NEXT BOARD MEETING:

The next PMHA Board meeting will be held on Wednesday, November 21st, 1:15 p.m.

12. MOTION TO ADJOURN: John Campbell made the motion to adjourn. Ken Chapman seconded. The motion was carried and the meeting ended at 3:00 p.m.