

**PINE MEADOWS HOMEOWNERS ASSOCIATION
MINUTES FOR BOARD OF DIRECTORS MEETING
WEDNESDAY, AUGUST 21, 2019
AT 1:15 P.M.**

- 1 **CALL TO ORDER:** Keith Solomon, President, called the meeting to order at 1:20 p.m.
- 2 **BOARD MEMBERS PRESENT:** Keith Solomon, Joe Piercey, John Campbell, Nicole Bernou, Ken Chapman, David Ellis and Perry Adams.
 - 2.1 **Regrets:** Mike Hatch (due to illness) is taking some time off. Jerome Lehman is sitting in for him until his good health returns.
 - 2.2 **Guests:** Jerome Lehman (Building & Maintenance Facilitator *pro-tempore*) and Linda Bell (Nominated VP).
 - 2.3 **ESTABLISHMENT OF QUORUM:**
The minimum requirement is 50% plus 1 = 6. A quorum was reached.
- 3 **CONFLICTS OF INTEREST DISCLOSURE:** No conflicts of interest.
- 4 **ADDITIONS/CHANGES TO AGENDA:** Perry Adams will speak later in the meeting about the new computer for the Board. This item was added as item 7.1.3.
- 5 **APPROVAL OF THE AGENDA OF BOARD MEETING AUGUST 21, 2019:** Ken Chapman moved to accept the agenda and Nicole Bernou seconded. All in favour. Carried unanimously.
- 6 **APPROVAL OF THE BOARD MEETING MINUTES OF JULY 17, 2019:** Joe Piercey moved to accept the minutes and John Campbell seconded. All in favour. Carried unanimously.
- 7 **BUSINESS ARISING FROM THE BOARD MEETING MINUTES OF JULY 17, 2019:**
 - 7.1 **Tabled business**
 - 7.1.1 Treasurer's Reports for AGM (John Campbell, had to depart at 2:15 pm). John Campbell handed out the AGM reports for our perusal and explained these

reports. It included the Financial Statements & Auditor's Report 2018/2019; Notes to the Financial Statements; and Budget & Notes 2019/2010.

Questions were asked and answered, and a couple of items will be revised accordingly for the AGM meeting in September. Joe Piercey moved that the treasurer's reports be accepted with the changes. Perry Adams seconded. All in favour. Carried unanimously.

7.1.2 Timeline to AGM (Joe Piercey): Scrutineers were chosen (4 tables – 2 scrutineers per table). The Board will provide coffee and nibbles for the meeting. Julia Adams and Jackie Piercey have offered to make and serve coffee and tea. It was agreed that all Board members be at the meeting by 8:30 a.m. to set up tables, chairs, etc. Joe Piercey made a motion to have a Special Board meeting on the 4th of September at 1:15 p.m. to discuss last minute items regarding the AGM. Nicole Bernou seconded. Carried unanimously.

7.1.3 Nomination forms and nominations (Perry Adams and Sue Langille). Only one nomination was made and accepted. No further nominations were received within the deadline date.

Perry Adams presented a new 'Board' computer (ASUS Vivo Book) that he was able to purchase from Best Buy on a 'back to school' sale. A mouse and program will be purchased separately.

7.1.4 Horizon Scanning Survey (Keith Solomon). The responses were presented by Keith Solomon to the board on the large screen in the board room. Keith explained how the survey worked, i.e. what makes residents happy about PM; what makes residents unhappy about PM; and new things or activities that residents would like to see at PM. Keith will present the entire survey to Don Vallery as well as have the results posted on the website and a summary was included in the September Pine Line.

7.1.5 Lights for the dart-board (Nicole Bernou). Nicole Bernou advised Roy Vinden to research the pricing and information concerning new lights for above the dart-boards. Tabled until further information is available.

8 CORRESPONDENCE: None.

9 NEW BUSINESS:

9.1 Motion re: Target for donation to Groves Hospital from PM (Update from KRS). Sue Anderson has offered to address this item and make the required motion at the AGM. The motion from Sue Anderson was intended to be put to the membership as part of the AGM package being presented to all residents by September 4th. (See attached). Joe Piercey updated the board with news that an anonymous donor had donated \$15,000 which brings our total donations to date to \$365,000. Ken Chapman moved that the motion from Sue Anderson be

included in the package for the AGM. Seconded by Sue Langille. All in favour. Carried unanimously.

- 9.2 Benches in disrepair (arising from open house of Aug 31).** Keith Solomon had taken pictures of some of the benches which are reaching the end of their lives. He presented these pictures on the large screen in the board room. Tabled until more information and pricing are available.
- 9.3 Noise from the concert at Highland Pines on Aug 10, 2019 (All).** Ken Chapman addressed this situation and brought a list of complainants. Several people had complaints about the 'noise level'. After some discussion, it was decided that Keith Solomon will send a memo to Jayne MacKenzie that an announcement be made available to all Pine Meadows residents about this being a yearly event and there may be a problem with the noise level. As a board we have a responsibility to the residents to follow up on this but the event is not in the purview of the PMHA so the Board can only request that this be addressed.
- 9.4 MCRC Report (Joe Piercey - attached).** Joe Piercey has been asked about the 'red lines' painted on the grass along the entrance to Pine Meadows. Netflash is proposing to add 'fibre-optics' in Belwood that will run along County Road 19, right in front of Pine Meadows. Don Vallery will have a meeting with Netflash discuss this option further and to request the re-positioning of the current 'red lines' to a location that will not interfere with underground wires, etc.
- Joe also presented a summary of all repairs/maintenance being done or have been done at Pine Meadows. (Attached).
- 10 DATE OF NEXT BOARD MEETING**
- A Special Board meeting will be held on Wednesday, September 4th at 1:15 p.m. The AGM of the PMHA will be held on September 18th at 9:30 am. The next PMHA Board meeting will be held on Wednesday, September 18th, at 1:15 p.m.
- 11 MOTION TO ADJOURN:** The motion to adjourn the meeting was made at 4:00 p.m. by Perry Adams, seconded by Nicole Bernou. All in favour. Carried unanimously.