

PINE MEADOWS HOMEOWNERS ASSOCIATION MINUTES FOR BOARD OF DIRECTORS MEETING, NOVEMBER 16, 2022

1. **CALL TO ORDER:** Linda Bell, President, called the meeting to order at 1:00 p.m.
2. **BOARD MEMBERS PRESENT:** Linda Bell, Nancy Cook, Doug Wansbrough, Ken Lindsay, Perry Adams, Mike Stock, Larry Pope, Dave Favrin
 - 2.1. **REGRETS:** Heather Hocken, Avon Giddings
 - 2.2. **ESTABLISHMENT OF QUORUM:** The minimum requirement is 50% plus 1 = 6. A quorum was reached.
3. **CONFLICTS OF INTEREST DISCLOSURE:** No conflicts of interest.
4. **ADDITIONS/CHANGES TO AGENDA:** none
5. **APPROVAL OF THE AGENDA OF THE BOARD MEETING NOVEMBER 16, 2022:** All in favour. Carried.
6. **APPROVAL OF BOARD MEETING MINUTES OF OCTOBER 19, 2022:** Larry Pope made the motion to approve. Seconded Ken Lindsay. Carried.
7. **BUSINESS ARISING FROM THE BOARD MEETING MINUTES OF October 19/22:**
 - 7.1 Dana Burdenak has asked G Filce to send a detailed MCRC report to Perry Adams to be placed on the web page.
8. **CORRESPONDENCE**
 - 8.1 Re: Heather Hocken's email about clearing out-dated material from cabinets and files. We would like to thank Heather for a great job well done.
9. **NEW RESIDENTS:**
 - 9.1 **Meet the Residents:** November 28/22 at 7 pm. All board members are encouraged to attend.
 - 9.2 Susan and Bob Henshaw 68 White Bark Way
 - 9.3 Lillian and Pat Chaulk 127 Bristlecone Crt
 - 9.4 Anne Marie and Mark Hirons 159 Pine Ridge Road
10. **NEW BUSINESS**
 - 10.1 **Treasurer's Report** D Wansborough received a thank you card from World Accord and from Brenda De Jong both in reference to the passing of Albert De Jong. Motion to accept treasurers report made by Doug Wansbrough, seconded by Perry Adams. Carried.
 - 10.2 **MCRC Report** All in Favour. M Stock will provide a written report.
 - 10.3 **Cabinet Door Handles:** Larry Pope made a motion to spend 50\$ to replace door handles on cabinets in Exercise Room. Seconded Ken Lindsay. All in favour.
 - 10.4 **Extra Dart Boards:**

The Darts Committee made a request that the PMHA board finance 6 portable stations when the money is available (1200\$). It was suggested that we use some of the money in the **Repair and Replace Fund** to pay for this request. Larry Pope will present a written rationale for this purchase at the December 21/22 board meeting.
 - 10.5 **New Chalk Boards for Billiard Room:**

Larry Pope made a motion to spend 150\$ from PMHA budget to replace chalk boards with peel and stick chalk and white boards. Liquid markers are to be part of this replacement motion. Ken Lindsay seconded the motion. All in favour.

10.6 Shuffleboard Table:

Action Plan:

1. N Cook will get permission from Dana/Don to sell the table indicating the funds will go to new portable dart boards and portable stations. All in favour of using the money for this purpose. Carried.
2. Mike Stock will find a price for table, take photos, place an ad on Facebook and field any inquires re this sale.

10.7 Signing the Bylaws: Heather will provide the page to sign.

10.8 Filing the Director's names with government. On hold – waiting for government response.

10.9 Revising Procedures: President and Secretary will revise their procedures to include the statement: President and Secretary will sign all board minutes.

10.10 Big Brothers/ Sisters: Linda Bell will ask Jackie Piercey (Koffee Klatch convener) if she would be interested in inviting representative/s to speak at a future Koffee Klatch.

10.11 Christmas Koffee Klatch December 14th – Motion to serve Baileys Irish Cream made by L Pope, seconded D Wansbrough. All in Favour.

10.12 Scams and Cameras: Linda Bell will assure residents in her monthly message that we have two cameras at the main gates to monitor comings and goings. Jackie Piercey will be asked to invite the OPP to attend a future Koffee Klatch to discuss scams and how to protect ourselves.

11:00 What's on Your Mind

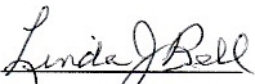
11.1 Perry Adams suggested that we remove the page with residents' emails from the Welcome Binder. All in favour.


11.2 Board approved the continued twice yearly printing of telephone list.

11.3 Perry Adams suggested we tape the OPP presentation and put on web site. All in favour.

12. **DATE OF NEXT BOARD MEETING**: Wednesday December 21/22 1 pm

13. **MOTION TO ADJOURN**: Larry Pope, seconded Dave Favrin. All in favour.

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President, L. Bell

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Secretary, N. Cook