

PINE MEADOWS HOMEOWNERS ASSOCIATION MINUTES FOR BOARD OF DIRECTORS MEETING DECEMBER 21, 2022

1. **CALL TO ORDER:** Linda Bell, President, called the meeting to order at 1:00 p.m.
2. **BOARD MEMBERS PRESENT:** Linda Bell, Nancy Cook, Doug Wansbrough, Ken Lindsay, Perry Adams, Mike Stock, Larry Pope, Dave Favrin, Avon Giddings
 - 2.1. **ABSENT:** Heather Hocken
 - 2.2. **ESTABLISHMENT OF QUORUM:** The minimum requirement is 50% plus 1 = 6. A quorum was reached.
3. **CONFLICTS OF INTEREST DISCLOSURE:** No conflicts of interest.
4. **ADDITIONS/CHANGES TO AGENDA:** none
5. **APPROVAL OF THE AGENDA OF THE BOARD MEETING DECEMBER 21, 2022:** All in favour. Carried.
6. **APPROVAL OF BOARD MEETING MINUTES OF NOVEMBER 16, 2022:** N Cook made the motion to approve. All in favour. Carried.
7. **BUSINESS ARISING FROM THE BOARD MEETING MINUTES OF November 16, 2022**
8. **CORRESPONDENCE**
 - 8.1 Linda Bell advised board that Dana Burdenak (Pine Meadows office) called her re Grand River Conservation authority trimming of trees close to D Vallery's property (simply a heads up if anyone inquires),
 - 8.2 Obsolete board documents will be taken to Guelph University for free shredding – thank you to Keith Solomon for undertaking this for us.
 - 8.3 It was noted that a resident had concerns about snow plowing and the PMHA board was reminded that this issue belongs with PMRC and staff, and is not under the direction of the Board
9. **NEW RESIDENTS: Sandra Hennessey, 136 Bristlecone Court**
10. **NEW BUSINESS**
 - 10.1 **Treasurer's Report:**

D Wansbrough reported that one of the PMHA's GIC's matured in mid December 2022. The GIC principle of 7000\$ was reinvested into another higher interest GIC. The interest of \$610.54 has been deposited into the operating budget.

PMHA made a 75\$ donation to *Pound Dog Rescue* in memory of David Brierley.

D Wansbrough reported that another GIC is maturing in mid January 2023 and is fully cashable without penalty. A motion was made by the treasurer to cash this GIC with an amount necessary to maintain sufficient funds in the operating account. The cashing of these funds would require one other approved signatory to attend at the TD Bank with the treasurer. Any leftover funds after this cashing will be reinvested in another fully cashable GIC. This motion will only be applicable during the time period that the PMHA Board does not meet. (Jan, Feb, Mar 2023). All Board members would be sent an email should any funds be cashed from this GIC. All in favour. Carried.

D Wansbrough made a motion to accept his report. P Adams seconded. All in favour.

10.2 **MCRC Report:** Mike Stock reported to the board that maintenance costs were down for another month.

10.3 Items found in the locked cabinets in exercise room will be left as is (motor for treadmill, AED training device, CPR training device, CD, Binder, VHS player).

10.4 **Dart Boards:** A Giddings made a motion to authorize 1000\$ for construction of portable dart boards.

Seconded L Pope. All in Favour. Carried.

10.5 Thanks of the PMHA Board and PMHA is extended to Larry Pope for the excellent job replacing the cabinet door handles in exercise and billiard rooms; the installation of the new chalk boards in the billiard room and the sale of the shuffleboard.

The cost to replace the handles for the kitchen drawers will come out of the Reservation and Kitchen Committee budget

10.6 **Signing of the Bylaws:** these were signed at the Annual Meeting by the current Treasurer (in lieu of no current secretary) and the President

10.7 **Filing the Director's names** with government. On hold – waiting for government response.

10.9 **Revising Procedures:** President and Secretary will revise their procedures to include the statement:

President and Secretary will sign all board minutes.

11:00 **What's on Your Mind**

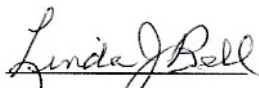
11.1 Perry Adams has purchased and installed **Bit Defender** on the computer in the Grand Hall. The Secretary and Treasure will have access to a copy. PMHA owns the Bit Defender.


11.2 The Welcome Committee budget will be drawn from the Communication Budget

11.3 After some discussion, the PMHA Board indicated that the Directory of Activities should send a notice to each committee/activity coordinator, reminding them that all expenses are to be funnelled through the Director of Acitiies or appropriate Board member (e.g. kitchen through the vice president)

12. **DATE OF NEXT BOARD MEETING:** Wednesday April 19, 2023 1 pm

13. **MOTION TO ADJOURN:** All in favour.


President, L. Bell


Secretary, N. Cook