

PINE MEADOWS HOMEOWNERS ASSOCIATION MINUTES
FOR BOARD OF DIRECTORS MEETING, APRIL 19, 2023

1. **CALL TO ORDER:** Avon Giddings, Vice President, called the meeting to order at 1:00 p.m.
2. **BOARD MEMBERS PRESENT:** Avon Giddings, Nancy Cook, Ken Lindsay, Perry Adams, Heather Hocken, Mike Stock, Larry Pope, Dave Favrin
3. **REGRETS:** Linda Bell, Doug Wansbrough
4. **GUESTS:** Nicole Bernou, Don Vallery, Dana Burdenuk
5. **ESTABLISHMENT OF QUORUM:** The minimum requirement is 50% plus 1 = 6. A quorum was reached.
6. **CONFLICTS OF INTEREST DISCLOSURE:** None
7. **ADDITIONS/CHANGES TO AGENDA:** Garden Plots
8. **APPROVAL OF THE AGENDA OF THE BOARD MEETING July:** M Stock moved to accept the agenda and Ken Lindsay, seconded. All in favour. Carried.
9. **APPROVAL OF THE BOARD MEETING MINUTES OF December 21, 2022.** K Lindsay moved to accept the minutes. P Adams seconded. All in favour. Carried.
10. **BUSINESS ARISING FROM THE BOARD MEETING December 21, 2022:** None.
11. **Presentation Don Vallery & Dana Burdenuk re new roof over pool.**
 - a) Contractor hired is Gara Farm.
 - b) AJ Mack will do roof.
 - c) Building permit has been expedited so should not present a problem.
 - d) Dana will issue another memo when she has more information.
 - e) Cautious estimate is 3 to 6 weeks for completion.
12. **Issues from RKC**
 - a) A copy of the signed rental agreement will serve as a receipt for the renter.
 - b) Rental of board room is 25\$ per day.
 - c) Dana will make copies for the RKC rental forms.
 - d) Rental forms can be completed online.
 - e) The pool is not to be used by external renters- this will be included when forms are updated.
 - f) Nicole Bernou will contact Keith Solomon re making changes on rental forms. The form is a contract between PMHA and the renter/resident.
13. **CORRESPONDENCE: None**
14. **NEW RESIDENTS**

11.1 Christopher Rynberk & Douglas Wilson	129 Bristlecone Crt
11.2 John and Linda Ward	130 Bristlecone Crt
11.3 Douglas & Joan McDonald	194 Pine Ridge Rd
11.4 Craig & Leona Howard	93 White Bark Way

15. NEW BUSINESS:

12.1 Treasurer's Report

A motion was made by Ken Lindsay to accept the treasurer's report. Seconded Larry Pope. Carried

12.2 MCRC Report

A motion was made by Larry Pope to accept the MCRC report. Seconded Perry Adams. Carried.

12.3 Doug Wansbrough, Treasurer, made a motion (in absentia) to have the website committee independent of the PMHA. Board members present discussed this issue deciding to defer this motion to the next board meeting. It was also discussed and agreed that this motion will not be made without the input of the website committee. Issue was deferred to the next Board Meeting when the Treasurer can attend.

12.4 The remaining \$616.11 from the shuffleboard sale will go into the operating fund.

12.5 Long Term Plan for \$43,756.45 in reserve will be deferred to a working committee discussion.

12.6 CRA Income Tax concern: Heather Hocken will put together a committee to discuss and update the board on this issue.

12.7 HST/GST rebate- we are not eligible as we do not charge GST on any PMHA income.

12.8 Heather Hocken will survey the community on the issue of printing costs (namely cost of printing the Pine Line).

12.9 Membership Fees – discussion re raising the membership fees- this issue was deferred for future discussion.

12.10 Board members will be responsible for speaking to community members who have not paid their fees. Treasurer to be asked for an updated list of homes not contributing PMHA fees.

12.11 The new dartboards have been completed and are a success. There will be a dart tournament twice this year.

12.12 Filing of the directors' names with government has been completed.

12.13 Preparation for Annual Meeting – September 20, 2023

- a) The PMHA board will issue a form to all the coordinators of PMHA activities requesting this form be filled in and returned to Larry Pope.
- b) Larry Pope appointed as chair for nominating committee. Ken Lindsay has indicated he will be stepping down at the next Annual Meeting.
- c) Perry Adams will notify Pine Line regarding positions that need to be filled for next year – Vice President, Building Facilitator.
- d) Board members will be responsible for suggesting names and speaking with people who might serve on the board next year.

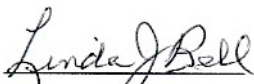
16. What's on your Mind


13.1 Larry Pope made a motion to purchase a snow shovel and Ice Melter. Seconded Dave Favrin. Carried.

13.2 Garden Plot information needs to be updated from 5\$ to 10\$

17. **DATE OF NEXT BOARD MEETING:** Wednesday May 17, 2023 1 PM

18. **MOTION TO ADJOURN:** Avon Giddings. Carried.


President, L. Bell


Secretary, N. Cook