

# PINE MEADOWS HOMEOWNERS ASSOCIATION MINUTES FOR BOARD OF DIRECTORS MEETING MAY 17, 2023

1. **CALL TO ORDER:** Linda Bell, President, called the meeting to order at 1:00 p.m.
2. **BOARD MEMBERS PRESENT:** Heather Hocken, Nancy Cook, Doug Wansbrough, Mike Stock, Larry Pope, Dave Favrin, Avon Giddings
  - 2.1. **REGRETS:** Ken Lindsay, Perry Adams
  - 2.2. **ESTABLISHMENT OF QUORUM:** The minimum requirement is 50% plus 1 = 6. A quorum was reached.
3. **CONFLICTS OF INTEREST DISCLOSURE:** No conflicts of interest.
4. **ADDITIONS/CHANGES TO AGENDA:** none
5. **APPROVAL OF THE AGENDA FOR THE BOARD MEETING MAY 17, 2023:** All in favour.
6. **APPROVAL OF BOARD MEETING MINUTES OF APRIL 19, 2023:** A Giddings moved to approve. L Pope seconded. All in favour. Carried.
7. **BUSINESS ARISING FROM THE BOARD MEETING MINUTES OF APRIL 19, 2023.** None
8. **CORRESPONDENCE**
  - 8.1 Linda Bell advised board that an update was shared between her, Don Vallery and Dana Burdenuk re the pool renovation. Nothing definitive to report at this time.
  - 8.2 Doug Wansbrough sent a donation from PMHA to the Cancer Society in memory of Donna Douglas
9. **NEW RESIDENTS:** Craig (Hugh) & Leona Howard 93 White Bark Way
10. **NEW BUSINESS:**
  - 10.1 **Treasurer's Report:**
    - a) Dave Favrin made a motion to accept the Treasurer's report. Mike Stock seconded. All in favour.
    - b) After a lengthy discussion, it was decided that Doug Wansbrough and Avon Giddings will meet with the Web Site Committee to discuss options for the management of Web Committee monies. All agreed.
    - c) H Hocken will check the wording of the ***Ontario Not-For-Profit Corporations Act 2010*** regarding the PMHA annual financial review
    - d) A Gidding made a motion that the money allotted for each ongoing activity be used on equipment and or supplies appropriate for each activity **not on food or prizes**. Special events are the exception to this rule i.e. a one time event. The activity expense form will be updated to reflect this change. D Wansbrough seconded. All in favour.

10.2 **MCRC Report**: no report.

10.3 **PMHA Annual Meeting Preparation**

1. D Wansbrough will prepare a proposed preliminary budget for 23/24 for the June 2023 board meeting or preferably he will work with an incoming treasurer.
2. Nominating Committee report: still actively looking for Building Facilitator, Vice President and Treasurer
3. L Pope and Avon Giddings will post flyers advertising these positions.

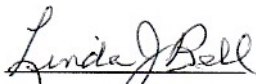
10.4 **President's Pine Line Message**: Doug Wansbrough will be resigning the post of Treasurer as of June 2023


11:00 **What's on Your Mind**:

- 11.1 Larry Pope will contact Dana re having the electrical panel overhauled.
- 11.2 Garden Plot users wish to have benches installed. They will be advised that they could fund raise themselves to provide the cost of these benches as the PMHA does not have 2000\$ for this expense.
- 11.3 D Wansbrough will revise the wording on the membership fee notice.
- 11.4 Barbecue procedures and usage will be taken care of by the Reservation & Kitchen Committee.

12. **DATE OF NEXT BOARD MEETING**: Wednesday June 21, 2023 1 pm

13. **MOTION TO ADJOURN**: All in favour.

  
President, L. Bell

  
Secretary, N. Cook